



PARALEGAL STUDIES

PUBLIC & PROFESSIONAL SERVICES CAREER PATHWAY



BUILD YOUR CASE FOR A BRIGHTER FUTURE!

Tidewater Community College's paralegal program prepares you to draft legal documents, conduct legal research, and prepare for trials under the supervision of a licensed attorney. The program is guided by an advisory committee consisting of local judges, lawyers, and paralegals. Students are encouraged to seek internships to gain real-world experience that can be applied for credit.

PROGRAMS

ASSOCIATE OF APPLIED SCIENCE IN PARALEGAL STUDIES

Complete in as few as 4 semesters / 67 credits

Gain the expertise needed to competently assist attorneys in legal research, drafting of legal documents, and trial preparation in a variety of practice areas, including criminal, family, immigration and bankruptcy law.

CERTIFICATE IN LEGAL ASSISTANT

Complete in as few as 3 semesters / 35 credits

Prepare for entry-level positions in a general practice law firm or as a legal assistant with a trial-work concentration depending upon the selected electives.

CAREER STUDIES CERTIFICATES

Focus your professional competency in a single subject with a career studies certificate. You can apply all the credits from these certificates toward the associate degree.

CAREER STUDIES CERTIFICATE IN LITIGATION SPECIALIST

Complete in as few as 3 semesters / 28 credits

CAREER STUDIES CERTIFICATE IN PARALEGAL GENERAL PRACTICE SPECIALIST

Complete in as few as 3 semesters / 28 credits

GET CERTIFIED IN THE FIELD

The only way to become a certified legal assistant is through a national paralegal organization. Course work in the TCC associate degree program qualifies students to sit for either exam administered by the National Federation of Paralegal Association or the National Association of Legal Assistants.

Legal assistants and paralegals cannot give legal advice to members of the public. Most jurisdictions impose significant penalties for the unauthorized practice of law. This program is not intended to give legal advice to students or educate or train students to give legal advice or otherwise engage in the unauthorized practice of law.



TCC FAST FACT

The paralegal studies program has been approved by the American Bar Association (ABA).

POSSIBLE CAREER PATHS

Paralegals can typically find immediate employment after earning an Associate of Applied Science in Paralegal Studies.

IS THIS PROGRAM FOR YOU?

Yes, if you:

- are deadline driven
- are highly organized
- have excellent communication skills

PROGRAM AVAILABILITY

- Virginia Beach

Tidewater Community College does not discriminate on the basis of race, sex, color, national origin, religion, sexual orientation, gender identity, age, veteran status, political affiliation, genetics, or disability in its programs or activities. Inquiries related to the college's nondiscrimination policies may be directed to the Associate Vice President of Human Resources, 121 College Place, Norfolk VA 23510, 757-822-1708. Gainful employment consumer information is available at tcc.edu/gainfulemployment.



TIDEWATER COMMUNITY COLLEGE
From here, go anywhere.™

757-822-1111 OR
INFO@TCC.EDU